

FORT SILL CHILD DEVELOPMENT SERVICES
FCC OBSERVATION FORM

Name _____ FCC Provider _____

Age of Children in care _____

Date _____

Time _____

Instructions for Observation

Each observation should be 1 hour. Review and familiarize yourself with this form prior to scheduled observation. You can fill out the form during the visit or take notes and complete the form later. Be sure to allow time to just observe without writing, in order to watch the teacher/child interaction and home management. If certain information is not observed during the visit, you may ask the FCC provider about unobserved procedures.

Provider-Child Relationships
and Interaction

Very much	Some what	No	Not observed
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- 1 Provider appears:
warm and friendly
calm and gentle
to enjoy being with children
to have respect for children
- 2 Provider uses children's names
when speaking to them and looks
directly into the children's
eyes.
3. Provider talks to the children
during routines. Provider tells
what they are doing and what
will happen next.

FCC OBSERVATION FORM - CONT

Very Some No Not
much what observed

4. Provider offers suggestions, sets limits and redirects children in a positive manner.

Give some examples of what you observed _____

5. Provider talks to children in a quiet voice. Provider does not raise his or her voice or yell at children.

6. Provider names people and things in the environment. There is much talking to everyone about what they are doing, seeing, feeling, tasting, hearing, or smelling.

7. Provider answers infant's cry quickly. (By going to the infant or verbally if the provider is busy with another child). Infants are not left to cry it out.

8. Provider circulates among all the children, encouraging talking, guiding experiences, and giving individual reaction.

9. Provider listens to children. Allows time for children to talk and helps children to find the answers to their questions. _____

Examples of interaction/relationships observed: _____

FCC OBSERVATION FORM - CONT

- | | Very
much | Some
what | No | Not
observed |
|---|--------------|--------------|----|-----------------|
| 10. Provider role models getting along with others, showing respect for others, and proper manners. | | | | |
| 11. Provider appears to know each child well (i.e. when he/she is usually hungry or sleepy, things that upsets or soothes him/her). | | | | |
| 12. Provider provides opportunities for the children to feel successful. | | | | |
| 13. Provider encourages children to use their words to express feelings. | | | | |

Examples of what was observed: _____

Indoor Environment

- | | Very
much | Some
what | No | Not
observed |
|---|--------------|--------------|----|-----------------|
| 1. There are no small or broken toys present that child could swallow or otherwise hurt themselves. | | | | |
| 2. Toys are disinfected daily or more often if necessary | | | | |
| 3. Toys and materials are free of sharp edges. | | | | |
| 4. The activity area is divided into learning centers (i.e. blocks, gross motor, books, dramatic play, etc.). | | | | |

FCC OBSERVATION FORM - CONT

Very	Some	No	Not
<u>much</u>	<u>what</u>		<u>observed</u>

5. A number of same toys and materials are provided to prevent problems with sharing materials.
6. There is a wide variety of materials, supplies, and equipment which accommodate different ages, abilities, and interest.

Outdoor Environment

Very	Some	No	Not
<u>much</u>	<u>what</u>		<u>observed</u>

1. Provider watches and plays with children rather than passively supervising.
2. There is a hard surface for wheel toys, balls, blocks, etc..
3. There is a grassy, soft area for sitting, playing, running, etc..
5. A variety of activities and materials are offered outside (i.e. waterplay, easels, dramatic play props, stories, songs, games, etc).

Examples of activities/materials observed:_____

FCC OBSERVATION FORM - CONT

Program Information

Very Some No Not
much what observed

- 1 Activity plan is posted which includes activities for all children in care. The provider involves infants, toddlers, and preschoolers at their individual developmental level.

What activities did you observe that supports individual development? _____

2. Plenty of time is allowed for routines, such as eating, diaper changing, greetings, and getting children to sleep. These times are used to talk to children or give individual attention.

3. Children are taken outside daily, weather permitting.

4. Children are encouraged to develop self-help skills as they are showing interest and readiness (Examples: holding spoon, setting the table, finger foods, picking things up).

- 5 There is a variety of materials and toys available to encourage development and provide stimulation.

Infant stimulation (i.e. mobiles, books, mirrors, pictures, etc.)
What materials/toys did you observe? _____

FCC OBSERVATION FORM - CONT

Manipulative toys (i.e. rattles
shape sorters, blocks)

What materials/toys did you observe?_____

Music (record players, toys that
make noise, etc.)

What materials/toys did you observe?_____

Dramatic play (dolls, pots and
pans, toy telephone, etc.)

What materials/toys did you observe?_____

Motor coordination (push/pull
toys, wheel toys, rattles,
stacking cubes)

What other materials/toys did you observe?_____

Daily Schedule

Very Some- No Not
much what observed

The daily schedule:

1. Provides a balance of quiet
and active experiences.
2. Allows an allotted time for
free choice activities.
3. Includes:
small group activities
individual activities
teacher-directed activities
child-initiated activities

FCC OBSERVATION FORM - CONT

Very Some No Not
much what observed

4. Provides smooth transitions from one activity to another (children are not left waiting or lining up).
5. Allows for most activities to be done with small groups of children or individually rather than the whole group at one time.
6. Allows children to freely select and choose materials.
7. Provides activities and materials that encourage children to learn through exploring, problem solving, inquiry, and experimenting.

Examples of what was observed: _____

8. Family-style dining is implemented. Children are involved in setting the table, serving, cleaning up. _
9. A number of same toys and materials are provided to prevent problems with sharing.

There is a wide variety of materials, supplies, and equipment which accommodate different ages, abilities, and interests.

Toys, materials, and equipment are in good repair and clean. There are no torn or broken toys noted.

FCC OBSERVATION FORM - CONT

Parent Information and Interaction

- | | Very
much | Some
what | No | Not
observed |
|---|--------------|--------------|----|-----------------|
| 1. A parent bulletin board is posted with program information, newsletters, child development information, etc. | | | | |
| 2. Weekly activity plan and daily schedule are posted for parents | | | | |
| 3. Providers greet parents as they drop off and pick up children. | | | | |
| 4. Providers share information with parents about their child's care, verbally and written. Information shared includes child's nap length disposition, appetite, and activities. | | | | |
| 5. Did you observe any other information about parent/staff relationships? | | | | |
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